



# Eastern Health

## **MEMORANDUM**

**TO:** *All Staff of LTC Facilities  
All EOCS*

**FROM:** *Melvin Layden, Regional Director LTC*

**RE:** *Restricted Movement of Staff between LTC sites and other Facilities*

**DATE:** *April 19, 2020*

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Firstly, I would like to thank all of you for your leadership and comfort provided to our residents and families, and dedication to LTC during this pandemic. Your safety and resident safety are paramount for us in Eastern Health and the LTC program.

Effective **April 20, 2020 0800hrs**, to ensure the safety of Eastern Health's employees, physicians and residents during COVID-19, there will be dedicated staff in LTC facilities who cannot cross over to any other facilities (including other LTC facilities). This includes for breaks, etc.

We have adjusted schedules and responsibilities to ensure that there will staff assignment specifically for LTC facilities. Some staff still have other program responsibilities or may need to support more than one LTC facility. These staff members will use virtual technology to provide services to these other programs/sites. Only staff that have been given exemptions are able to cross LTC sites (refer to April 19, 2020 memo: ***Movement of Staff Who Have Been Given an Exemption To Cross Sites***).

Any questions or concerns please consult your manager.

Again, I would like to send my sincere gratitude for all your efforts to limit the possible exposure to our residents. You all go above and beyond everyday and the LTC program is truly lucky to have such a committed group of employees

